



SONOMA COUNTY  
**IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE**

3725 Westwind Blvd., P.O. Box 1949, Santa Rosa, California 95402  
Phone: 707•565•5700 Fax: 707•565•5720



**IHSS ADVISORY COMMITTEE MEETING**  
**Minutes of January 25, 2010**

**Present:** Stan Gow, Chair  
Joann Keyston, Secretary  
Nancy Hall  
Richard Ruge (arrived late)  
Sachiko Williams  
Herb Willsmore

**Absent:** Mary Bodily, Vice Chair  
Gary Fontenot, Ex-officio member  
Marie White

**Staff:** Michael Humphrey, Manager – IHSS Public Authority  
Diane Kaljian, Director – Adult & Aging Division  
John Chan, Registry Supervisor – IHSS Public Authority  
Lorna Schreck, Secretary – IHSS Public Authority

**Guests:** Mary Raymond, IHSS recipient  
Scott Medima, Home Care Agency  
Nancy Diaz, prospective IHSS caregiver

**1. Call to Order/Review Agenda**

S. Gow called the meeting to order at 1:09 p.m.

**2. Public Comments**

- A. Nancy Diaz, prospective caregiver, asked questions about working as an IHSS provider. M. Humphrey indicated that the Public Authority staff would follow up with her outside of the meeting.
- B. Mary Raymond announced that she did relinquish her membership although she is still interested in all the IHSS issues.

**3. Approval of Minutes**

Members accepted the minutes for the October 26, 2009 Advisory Committee meeting as presented.

**4. Statistics and Updates**

- A. IHSS Fraud Plan

- 1) D. Kaljian reported that Sonoma County's share of State funds is \$360,000. The Governor has focused on reducing fraud in the IHSS program. Sonoma County's IHSS Program Integrity Plan includes adding a Social Worker as an additional resource. One welfare fraud investigator will work on IHSS fraud issues. The County is waiting for more direction from the State. Meanwhile, the identified Social worker is going through training and visiting other counties.
  - 2) There was a question about procedures for the recipient/caregiver fingerprint on timesheets. D. Kaljian reported that the State has postponed the April 2010 start of this process and announced that there will be upcoming stakeholder meetings.
- B. Statistics - M. Humphrey pointed out that staff added *New Provider Enrollment Process* to the report. J. Chan explained that the registry focus is the *New Provider Enrollment Process*; therefore, the numbers are reflective of the change. D. Kaljian commented that the December statistics were remarkable in lieu of staff's mandatory time off.
- C. Updates
- 1) IHSS Program Changes
    - a) A court case is pending and therefore the IHSS program has not eliminated recipients who had a functional index below two.
    - b) Since the court cases and injunctions, there seems to be more confusion about the requirements of the IHSS program
  - 2) IHSS Public Authority Changes
    - a) Budget reductions caused staff to suspend the training program, although staff hopes to hold one or two classes before the end of the fiscal year.
    - b) Budget reductions caused staff to suspend the newsletter.
  - 3) Implementation of New Provider Enrollment Process
    - a) New to the IHSS program
      - (a) Send a packet of information including the Live Scan form and instructions.
      - (b) Attend the new, State mandated, Orientation
      - (c) Complete several forms
      - (d) Pass a Department of Justice background check

- (e) Check the Medi-Cal Suspended and Ineligible list
  - (f) Have Social Security number verified
  - (g) Receive letter of eligibility status
  - (h) Recipient received a letter of provider's eligibility status
- b) Existing providers
- (a) Mail Live scan information and forms
  - (b) Clear the DOJ background check
  - (c) Receive letter with scheduled orientation date
  - (d) Attend the IHSS Orientation
  - (e) Complete several forms, including the Recipient Designation of Provider form
  - (f) Check the Medi-Cal Suspended and Ineligible list
  - (g) Have Social Security number verified
  - (h) Receive letter of eligibility status
  - (i) Recipient received a letter of provider's eligibility status

## **5. Budget and Legislative Update and Advocacy**

- A. M. Humphrey distributed an update of the Governor's budget proposals and reviewed several of the items.
- B. M. Humphrey distributed the list of Senate and Assembly members sitting on budget committees and subcommittees. He also included a couple dates for upcoming legislative hearings.
- C. D. Kaljian reported on a IHSS Oversight hearing. She commended the IHSS payroll department for manually changing over 300 timesheets in order that caregivers are paid.
- D. M. Humphrey commended Assemblymember Noreen Evans for her comments supporting IHSS recipients and caregivers. M. Humphrey reported that members can watch the hearing on [www.calchannel.com](http://www.calchannel.com)

## **6. Work Session – Legislative & Public Policy Platform**

- A. M. Humphrey provided a draft of the Legislative & Public Policy Platform and he reviewed each point.
- B. Discussion included the following:
  - 1) Add a point that supports consumer choice or self-direction.

- 2) M. Humphrey will rephrase bullet 4 to include “consumer direction”

## **7. Finalize Public Hearing on IHSS Changes**

- A. M. Humphrey reported that he has been trying to connect with Assemblymember Noreen Evans office staff to see if she is available to participate in a public hearing.
- B. Staff anticipates using Finley Community Center or the Santa Rosa Veterans’ Building.

## **8. Public Comments – None**

## **9. Executive Committee Report**

- A. S. Gow reported that the Executive Committee, reviewed items on today’s agenda and the Work Plan Calendar.
- B. The Executive Committee met with Assemblymember Wes Chesbro, who was interested in participating in a public forum.

## **10. Election of Officers**

- A. S. Gow reminded everyone that nominations for officers were closed in October.
- B. **ACTION**
  - 1) R. Ruge made a motion to elect the slate of officers which included: Joann Keyston for Chair; Stan Gow for Vice Chair; and Nancy Hall for Secretary.
  - 2) J. Keyston seconded the motion.
  - 3) Public Comment: none
  - 4) Discussion: none
  - 5) The motion passed unanimously.

## **11. Comments about Today’s Video:** *“New State Mandated IHSS Provider Orientation” Four members viewed the video and found it to be very “1960’s police state,” heavy on the fraud issues, not enough appreciation for caregivers.*

## **12. Correspondence; Announcements & Community Meeting Reports**

- A. R. Ruge reported that he is participating in a new project and he will provide more information as the project develops.

- B. S. Gow attended a Managed Medi-Cal Consumer Advisory meeting. He was pleased to see how “together” the program is at this time. Nancy Hall and Joann Keyston are also members of the committee
- C. J. Keyston attended the annual CICA conference. Highlights included a review of accountability, Living with the new State Fraud initiatives, and the lack of emotion (anger) about the issues.

**13. Agenda Topics for the next meeting, which will be held on Monday, March 22, 2010**

- A. Regular Reports, including Statistics, Updates, Budget and Legislation
- B. Debrief the Public Hearing
- C. Work session: Provider Training Options
- D. Update on New Provider Enrollment Requirements

**14. Adjournment**

- S. Gow adjourned the meeting at 3:05 p.m.

Submitted by Lorna Schreck, Secretary