



SONOMA COUNTY
IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE

2280 Northpoint Parkway, P.O. Box 1949, Santa Rosa, California 95402
Phone: 707•565•5700 Fax: 707•565•5720



IHSS ADVISORY COMMITTEE MEETING
Minutes for September 25, 2006

- Present:** Mary Bodily
Stan Gow
Joann Keyston, Vice Chair
Diane Kaljian, Ex-officio member
Michael Naughton (via speaker phone)
Mary Raymond
Marie White, Secretary
- Absent** Maureen Latimer
Herb Willsmore, Chair
- Staff:** Michael Humphrey, Manager – IHSS Public Authority
Robin Schaef, Director – Adult and Aging Division
John Chan, Supervisor, IHSS Registry
Lorna Schreck, Secretary – IHSS Public Authority
- Guests:** Sachiko Williams, prospective Committee Member

1. Call to Order/Review Agenda

J. Keyston called the meeting to order at 1:05 P.M.

2. Public Comments -

Sachiko Williams introduced herself. She plans to observe, listen, and learn today.

3. Approval of Minutes

Members approved the minutes of the June 26, 2006 meeting as presented.

4. Budget and Legislative Update and Advocacy

A. Budget - none

B. Legislative Update

M. Humphrey distributed a summary of the legislative update on three bills, which are all on the Governor's desk awaiting action this week.

1. AB 2468 – Criminal Background Checks
2. AB 2494 – Provider Training

3. AB 3048 – Medical Appointment Accompaniment

5. IHSS Program and Public Authority Updates, Statistics and Questions

- A. R. Schaeff announced that negotiations between SEIU-United Healthcare Workers-West and the County are underway. Several meetings have been scheduled for October.
- B. D. Kaljian distributed and walked everyone through the first Quality Assurance Customer Satisfaction survey. The overall results were very positive. R. Schaeff stated she is pleased with the follow-up and integration of the programs within the Division.
- C. The Statistical report for FY2005-2006 was distributed and M. Humphrey walked everyone through the graphs and charts.
- D. M. Humphrey reported that he attended Mendocino County's IHSS Advisory Committee at the beginning of September and presented on Sonoma County's Urgent Substitute Provider Program. He indicated that Mendocino's Advisory Committee has a subcommittee that has been looking into an urgent provider program for a year.
- E. M. Humphrey distributed an updated Resource Guide for the Advisory Committee members. A significant portion of the previous Resource Guide is now located on the Public Authority website.
- F. The Statistics for July and August were distributed with the meeting materials. There were no questions.

6. Work Plan for FY 2006-2007

- A. J. Keyston reviewed the Annual Work Plan for FY 2006/2007, which was distributed with the meeting materials.
- B. M. Humphrey pointed out that the Public Authority will reach the five year milestone in February 2007. Jo Weber, the new Director of the Human Services Department, and Robin Schaeff, Director of the Adult and Aging Division, approved the Public Authority's request that the IHSS Advisory Committee and the Public Authority jointly present a five year report to the Board of Supervisors next spring.
- C. R. Schaeff suggested that Jo Weber be invited to a meeting during this fiscal year, as she will not be able to attend the Caregiver Recognition events.

7. Caregiver Recognition Events

A. M. Humphrey reviewed the plans for this year's Caregiver Recognition Day.

1. This year the day of the event moved from a Monday to Thursday, November 9th, which allows better prep time for staff.
2. Supervisor Mike Kerns will be the guest speaker in the morning.
3. There will be pastries, fruit, and beverages during the morning reception.
4. Three caregivers will be honored during the morning for their attendance at training classes.
5. Elaine Whitefeather will be the guest speaker in the afternoon presenting "You Matter."
6. Popcorn, peanuts, and beverages will be served in the afternoon.
7. There will be a small lunch between the two events.
8. Two resolutions will be before the Board of Supervisors on November 7th at 8:30 a.m. One, sponsored by the Area Agency on Aging, acknowledges family caregivers. The second is sponsored by the IHSS Advisory Committee and honors IHSS caregivers.

B. M. Bodily, J. Keyston and S. Gow volunteered to assist.

8. Public Comments

Sachiko Williams briefly outlined her history as a caregiver for the last five years.

9. Executive Committee Report

A. J. Keyston reported that the Executive Committee spent time discussing the items on today's agenda. She reported that they interviewed and provided an orientation to Stan Gow. They also interviewed four candidates for the vacant caregiver position. Once approved by the Board of Supervisors, Sachiko Williams will join the Advisory Committee in November.

B. J. Keyston announced that a consumer position recruitment would be initiated, since Michael Naughton remains unable to attend meetings in person due to medical issues. Michael is encouraged to reapply when his situation improves and he is able to regularly attend meetings.

C. J. Keyston also mentioned the Senior Day at the Fair. She felt attendance was down and the booth area was in a less advantageous location than in years past.

10. Comments about Today's Video "*Communication, Caring for someone with mid to late stage Alzheimer's disease*".

Four members viewed today's video and all felt it was one of the best videos in the Public Authority's library. There was a brief discussion about Alzheimer's disease, members' personal experiences, and scenes in the video. M. Raymond suggested that the videos be captioned for hearing impaired viewers.

11. Correspondence & Announcements

A. M. White distributed a flyer on the *Way to go Expo* which will be held on October 19th. She also mentioned the *Buddy Walk* on September 30th at Howarth Park.

B. M. Bodily announced that CRI is having their 30th anniversary reunion picnic at Finley Park on September 30th from noon to 4 pm.

C. J. Keyston announced that the Area Agency on Aging is forming a subcommittee on Transportation and Mobility.

12. Agenda Topics for an abbreviated meeting on October 30, 2006

A. There will be a two-hour Ethics video training provided by County Counsel. The IHSS Advisory Committee will be joined by the Area Agency on Aging Advisory Council.

B. Following the Ethics video, a very abbreviated Advisory Committee meeting will continue with:

1. Regular Reports, including Updates and Business
2. Updates on the IHSS program, QA, and the Public Authority
3. Legislative and budget items
4. Convene the nominating work group.
5. Caregiver Recognition volunteer sign-ups

13. Adjournment

J. Keyston adjourned the meeting at 2:40 p.m.

Submitted by Lorna Schreck, Secretary